

## Request for a reasonable adjustment

NEBOSH allow extra time for use of a translation dictionary if English is not your first language and you normally use a dictionary at work. They do not allow any adjustments to UK residents (with English as a second language) when you have been resident in the UK for more than two years.

NEBOSH also allow a reasonable adjustment such as extra time if you have other special needs such as those required for dyslexia. For these reasonable adjustments the request must be supported by current evidence of your special need such as an educational statement.

If you require an adjustment please complete the attached form and return to ATM Safety and Environment 5 weeks before your examination date.

Name	
Student Number	
Nationality	
Email address	
Qualification	
Examination Date	
Special Need e.g. dyslexia, EFL*	
Reasonable adjustment requested e.g. extra time, use of computer etc	
Signature:	Date:

\*EFL - English as a foreign language

Return to: ATM Safety & Environment, Wall Hill Farmhouse, Wall Hill Road, Corley,  
Coventry CV7 8AF Tel/Fax: +44 (0) 1676 540525 Email: [info@atmsafety.co.uk](mailto:info@atmsafety.co.uk)